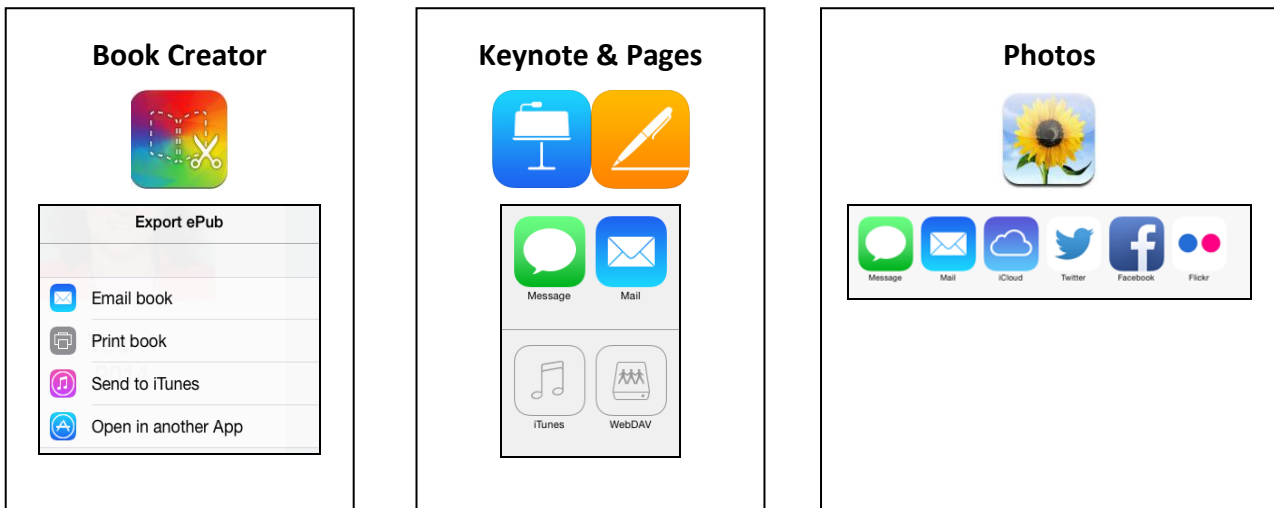


iPad File Sharing

1. Copying content from the iPad

Several apps on the iPad allow the user to create content, such as photos, videos, sound files, text, word processing documents, drawings, eBooks, presentations, diagrams etc etc. Unlike Windows and Mac computers, it can be a bit tricky to copy this content off of the iPad and onto other computers or devices. Content cannot be easily viewed via a file system, but rather are stored inside the various apps. Photos and videos are stored in the camera roll, music is stored in the Music app, Word processing documents are stored within the app that created them (ie Pages) and so on.

Most apps have one or more options for 'sharing' the files that are created in the app. For example:



Here are some of the methods for sharing content (files) created on an iPad.

1) eMail

eMail the file to a mail recipient, providing it is not too large. The file can then be saved onto the school server and from there can be saved to USB, printed etc.

2) Camera Roll

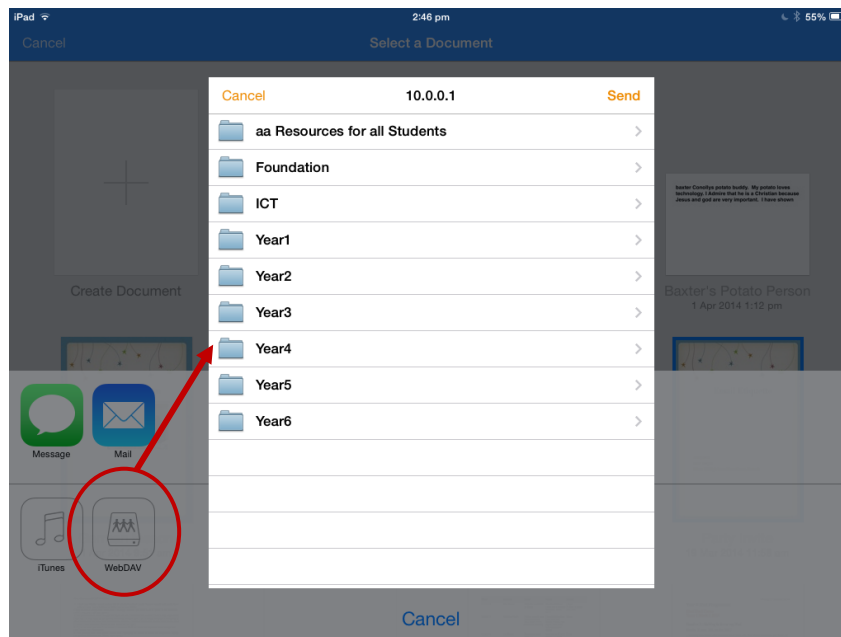
Save the file to the camera roll on the iPad in photo or video format. From the camera roll the photo or video can then be emailed, printed or copied to a PC, Mac or the school server.

3) USB Cable

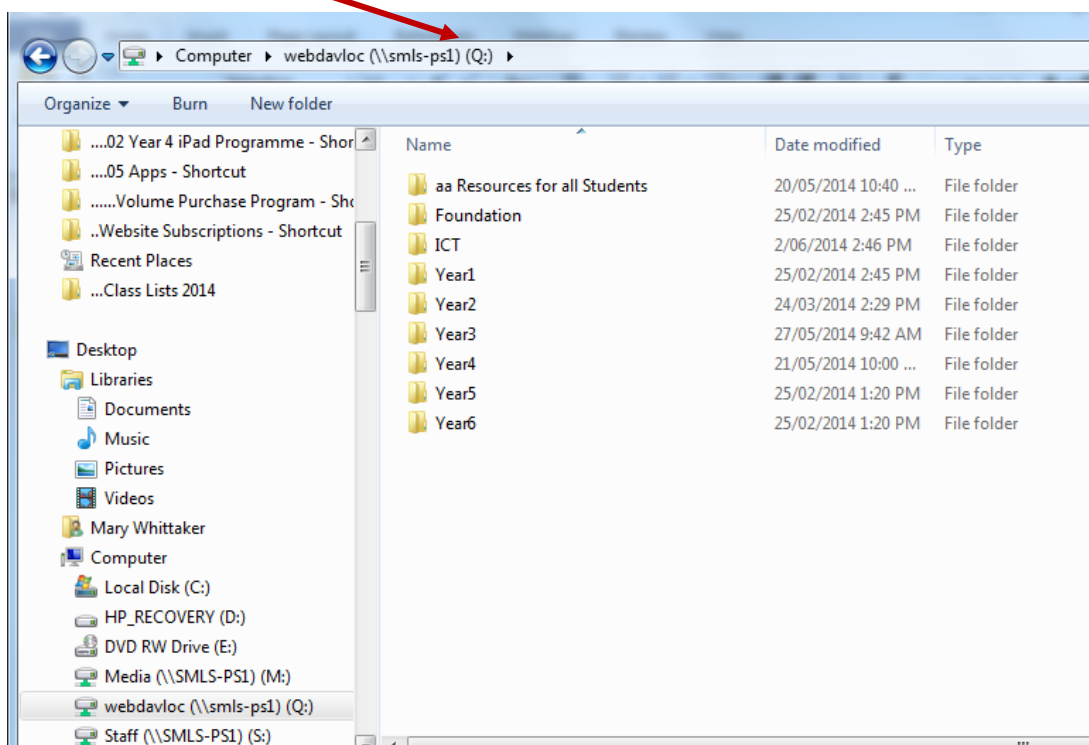
Connect the iPad to a PC or Mac with the USB cable and copy the file using iTunes, iPhoto or a direct file copy.

4) WebDAV

Copy the file directly to a designated folder on the school server using the WebDAV option that is built into some apps such as Pages and Keynote. Simply select or create the relevant folder and then press 'Send'.



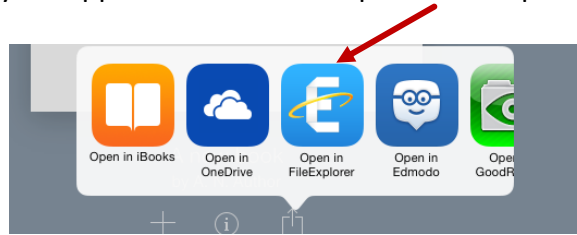
The file(s) are copied to the Q: drive on the file server, as follows:



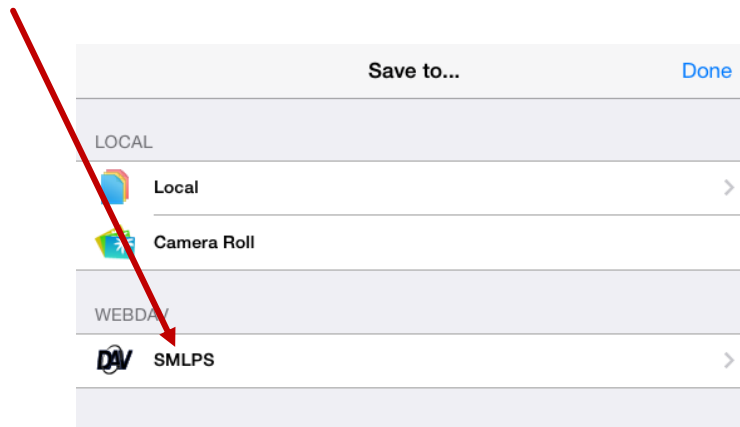
This is a great option for copying files to the school server because it is very fast and all of the student's files end up in one place, as opposed to getting a separate email from each student.

5) FileExplorer

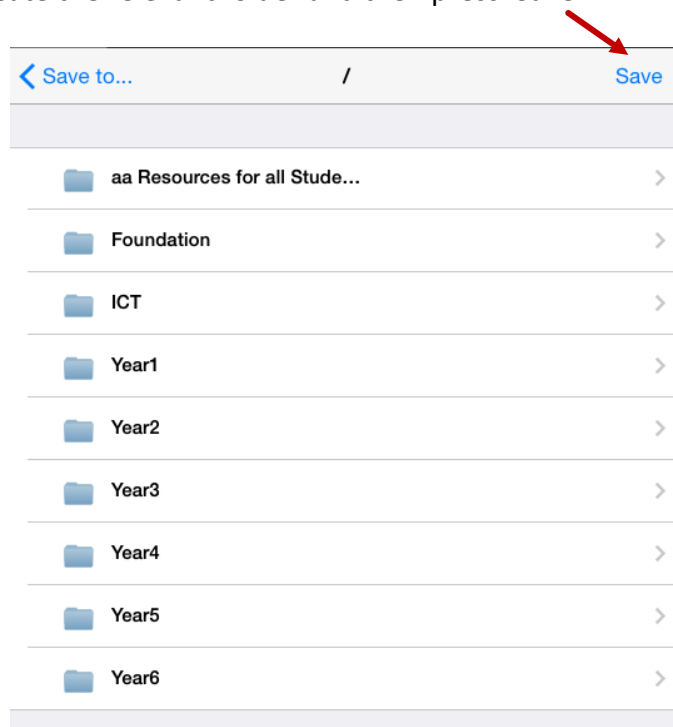
If an app doesn't have 'WebDAV' as a direct sending method, it may allow the file to be copied to the server using the 'FileExplorer' app. This app has WebDAV built into it. To use this option, select 'Open in another app' from your app and then select 'Open in FileExplorer'.



Next, select the 'SMLPS' server under the WEBDAV title.



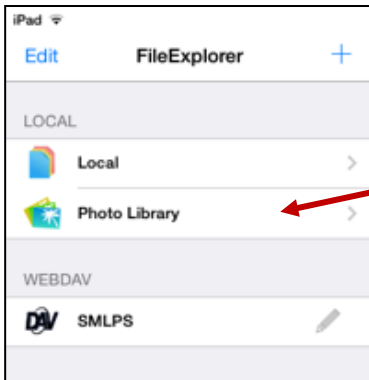
Then simply select or create the relevant folder and then press 'Save'.



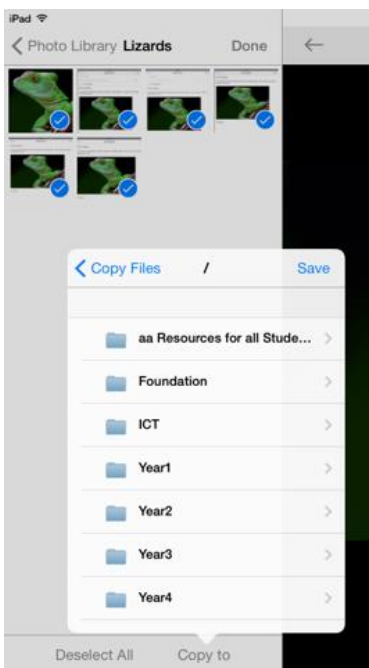
The file(s) are copied to the Q: drive on the file server, as in the WebDAV example above.

This is also a great option for copying files to the school server because it is very fast and all of the student's files end up in one place, as opposed to getting a separate email from each student.

You can also copy photos and videos from the camera roll to the school server using FileExplorer, as follows :



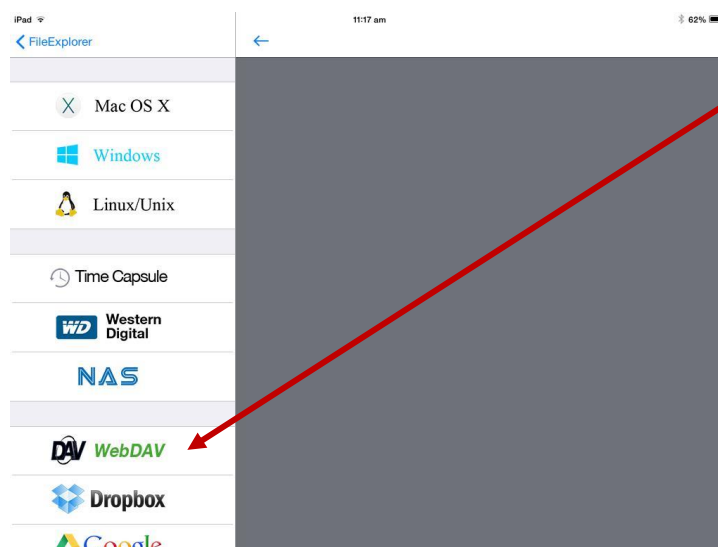
- Open FileExplorer and select 'Photo Library'.



- Select the photos you wish to copy
- Press 'Copy to' at the bottom of the screen.
- Select the destination folder
- Press 'Save'

NOTE:

If the WebDAV option is not set up, select '+' from the FileExplorer menu and select 'WebDAV'



Then enter the following information:



The screenshot shows the 'WEBDAV CONNECTION' settings on an iPad. At the top, there are 'Back' and 'Save' buttons. The settings are as follows:

WEBDAV CONNECTION	
Display Name	SMLPS
Host URL	http://10.0.0.1
User Name	ipad
Password	•••••

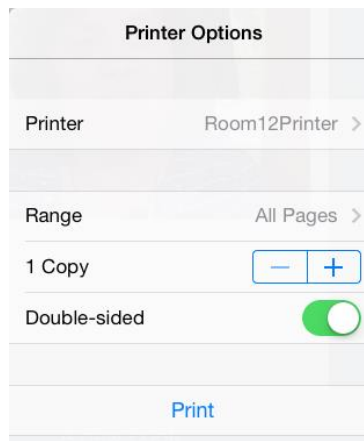
(The password is 'ipadw')

6) Cloud

Upload the file to a cloud storage service such as Dropbox or iCloud or upload the file to other online services such as Vimeo or Twitter.

7) Print

Print the file to a wireless printer.



The screenshot shows the 'Printer Options' dialog on an iPad. The settings are as follows:

Printer Options	
Printer	Room12Printer >
Range	All Pages >
1 Copy	<input type="button" value="-"/> <input type="button" value="+"/>
Double-sided	<input checked="" type="checkbox"/>
Print	

The following table lists some of the apps on our student iPads that allow content creation and summarizes how the files can be shared.

App	Share and Print Options							
	eMail	Camera roll	USB cable	WebDAV	File Explorer	Cloud	Print	Comments
Book Creator	✓		✓ iTunes		✓	✓	✓	iBook or PDF format
ComicBook	✓	✓				✓	✓	
Dragon Dictation	✓					✓		
Drawing Box	✓	✓				✓		
GarageBand	✓		✓ iTunes		✓	✓		
Goodnotes 4	✓		✓ iTunes		✓	✓	✓	
iMotionHD		✓	✓ iTunes					
iMovie		✓	✓ iTunes			✓		
Keynote	✓		✓ iTunes	✓	✓	✓	✓	Keynote, PDF or PowerPoint format
Pages	✓		✓ iTunes	✓	✓	✓	✓	Pages, PDF or PowerPoint format
Paper by Fifty Three	✓	✓				✓		
Photos	✓		✓ File copy or iPhoto		✓	✓	✓	
Pic Collage	✓	✓			✓	✓		
Popplet Lite	✓	✓						
ShowMe	✓					✓		e-mails a link
Tools for students	✓							

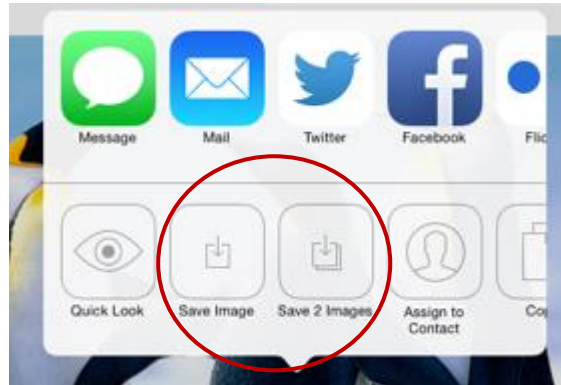
2. Copying content to the iPad

The simplest ways to copy content to the students' iPads are.

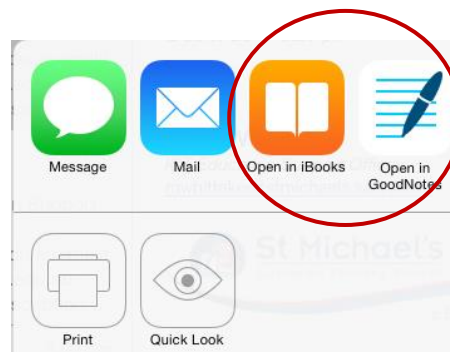
1) eMail

eMail the file(s) to the students, providing they are not too large. When the student opens the email, they can tap on the attachment and then save it or open it in the appropriate app.

ie, if the file is a picture ...

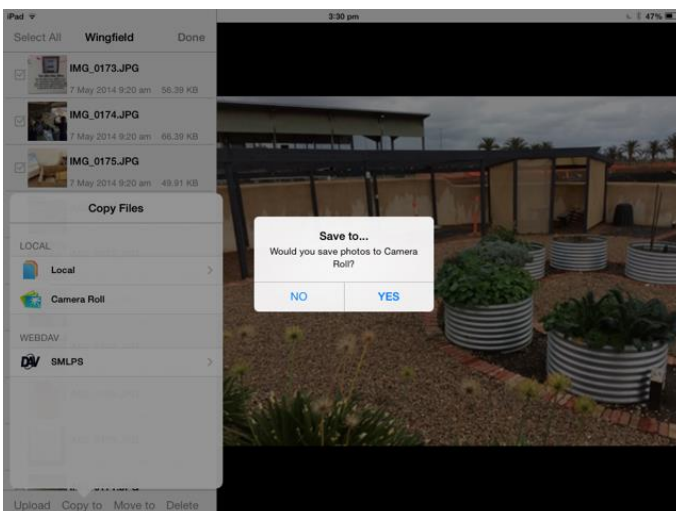


If the file is a pdf document ...



2) FileExplorer

Copy the file(s) into a folder on the Q: drive on the file server. Students then open the 'FileExplorer' app, select 'WebDAV' and then the appropriate folder.



If the file(s) are pictures or video ...

- Press 'Edit'
- Select the relevant files
- Press 'Copy to' at the bottom of the screen
- Select 'Camera Roll'
- Press 'YES' to the question 'Would you save photos to Camera Roll?'

This will copy the photos or videos to the camera roll.



If the file(s) are other types of documents ...

- Select the document
- The document will be previewed on the right.
- Tap the document
- Press the 'Send to' icon
- Select 'Open in other apps'
- Select the desired app

This will make a new copy of the document in the desired app.

3) Cloud

Documents can also be copied to the iPad using Dropbox, iCloud and other cloud storage methods.